

Solid Waste Agency of Northwest Nebraska

SWANN

JOB OPENING ANNOUNCEMENT

OPERATIONS DIRECTOR

Great employment opportunity in Northwest Nebraska. Have you been looking for a way to contribute to the efforts of serving residents and entities in our service area of Northwest Nebraska. SWANN, an *Essential Service Organization*, has an opportunity for Operations Director with the Agency facilities located in Chadron, Nebraska. *Position open until filled.*

Job Description:

- Position is responsible for the management of daily operations of collection, disposal and community site operations for the Agency including supervision of personnel, route scheduling, maintenance programs and other agency related duties.

Essential Functions:

- Assist in the planning and directing of all work involved in collection, transportation and maintenance of equipment, machinery and facilities
- Responsibility for results achieved in all area field operations.
- Keep records, including computer records, as required by the agency and state/federal regulations and prepare reports.
- Attends Board Meetings.
- Work closely with regional communities and agency members/employees to establish good working relationships and positively represent the agency to the general public.
- Assist the Executive Director in the development of overall agency policy and procedures.
- Maintain knowledge of federal and state regulations governing solid waste management and monitor all areas of operation to ensure compliance.
- Any other duties assigned.

Qualifications:

- ✓ Supervisory experience in related industry
- ✓ Experience in solid waste industry helpful, but can be substituted for experience working with equipment, field operations and technical compliance issues.
- ✓ Valid Nebraska driver's license
- ✓ Pass pre-employment drug/alcohol testing and ongoing random drug/alcohol testing per DOT requirement
- ✓ Obtain all necessary certification as required by Agency/State/Federal regulations for operation of a permitted landfill
- ✓ Valid Nebraska Class B Commercial Driver's License and ability to obtain a Class A license within 90 days from date of hire

Job Pay/Benefits: Exempt salaried position with excellent benefits package.

- Starting pay range: \$48,950 to \$56,911 (dependent upon experience/education)
- Vacation: 20 days after 1 year employment- *negotiable
- Sick Leave: Accrues 8 hours per month up to 960 hours
- Retirement Account: SWANN matches up to 6%.
- Health Insurance: paid 100% for employee; 75% for spouse/dependents
- Holidays- seven primary holidays, plus birthday for total of 8 days

How to Apply: For more information and application process, contact SWANN Executive Director @ swann60@hotmail.com or by calling 308-432-4245 for steps in applying for the Operations Director position.

Disclaimer: This job description is not intended to be an exhaustive list of all responsibilities, activities, skills, requirements, working conditions etcetera, associated with performing the job. While this is intended to be an accurate reflection of the current job, management reserves the right to revise or require new/different tasks, duties, responsibilities and activities be performed as assigned at any time with or without notice.